

HAMBANTOTA INTERNATIONAL PORT



Document Code: SOP/NAV/001-L3



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PORT CONTROL REQUIREMENTS, INFORMATIONS & PROCEDURES **FOR VESSELS CALLING TO HAMBANTOTA INTERNATIONAL PORT** **(EXTRACTION OF SOP/NAV/001-L3)**

Abbreviations

- HIP : Hambantota International Port
- HIPG : Hambantota International Port Group
- HIPS : Hambantota International Port Services
- ETA : Estimated Time of Arrival
- SLPA : Sri Lanka Port Authority
- DCD : Dangerous Cargo Declaration
- PBG : Pilot Boarding Ground
- HM : Harbor Master
- DHM : Deputy Harbor Master
- MOD : Ministry of Defense
- SLN : Sri Lanka Navy
- L/A : Local Agent
- PHO (H) : Port Health Officer (Hambantota)

Introduction

Purpose of this SOP is to ensure safe and efficient operations at HIP and ensure no any delays occurs while berthing a vessel.

All L/As & stake holders, customers are hereby requested to adhere undermentioned instructions and guidelines as far as possible for safe, efficient and smooth operations at the HIP.

Procedures to be followed

1. 72 hours ETA notice to Port Control from L/A.
2. 48 hours ETA notice to Port Control from L/A.
3. Urgent callers ETA notice less than 48 hours.
(Action to be initiated as per the directive of HIP management.)
 - ❖ L/A has to provide,
 - Ship Particulars.

- SLPA safety division approved DCD for relevant voyage.
- P&I for voyage year accepted by SLPA.
- Port of call list.
- MOD & SLN Approvals for vessel carrying arms & ammunitions
Foreign Ministry & MOD approvals for foreign naval vessels
- Approvals from Sri Lanka Atomic energy Regulatory Council & MOD for vessel arriving with radioactive materials or similar dangerous goods of concern
- Covid related documents as required by the Government SOP
- Any other information's which may deemed important for the safety of Navigation/ Life/ Environment & Property
- Vessels intending to discharge/ transship any arms, ammunition, radioactive materials must obtain approval from HIP, SLPA, SLN, Atomic Energy Regulatory Council and MOD before loading such cargo as the case maybe.

4. Check “**OK TO BERTH**” Approval from PHO (H) before commencement of the operation. L/A has to submit following documents to Port Control within 12 to 24 hours of ETA in order to obtain ‘OK TO BERTH’ from the PHO (H).

- Health Status Report (HSR)
- IMO Crew List
- IMO Port of Call
- Maritime Declaration of Health (MDH)
- Vaccination list

5. All inbound vessels to contact **HAMBANTOTA PORT CONTROL** on VHF CH. 16 or 10 when within range minimum before 2.0 hours to PBG.

❖ Required Information;

- ETA to PBG.
- LOA, Breadth of the vessel.
- Arrival draught Forward & Aft.
- Ships Flag.
- Last Port.
- Bow Thruster & characteristic.
- DG Cargo information. (Special Attention to Class I & Class VII)
- Mooring Line type & condition.
- Total Crew & their Health condition
- Any other information which may deemed necessary for the safety of Navigation/Life/Environment & Property

6. Important Information, Emergency contact details at HIP in the event of Emergency situations related to;

- Pollutions
- Fire
- Bad Weather
- Evacuations
- Defective Navigational Aids

7. Any other incident or emergency situation needs attention, should be brought to the notice of undermentioned as required immediately for appropriate actions

# Emergency Response Unit (ERU)	: +94472258855/VHF	
	Ch. 15 (Internal Emergency)	
# General Manager (HIPS)	: +94764078100 / +94472277802	
# Deputy Harbour Master (DHM)	: +94777777843	
# Duty Safety Officer (QHSE)	: +94764077888/+94472888762	
# Duty Manager (HIPG)	: +94764077600/+94472888919	
# Ambulance/ Medical Center HIP	: +94764077888/+94474938136	
# Security Control	: +94771078999/+94472887861	
# Port Control	: +94764078051/+94472277701	-

8. SLN coordination;

SLN Hambantota to be appraised of any information pertaining to Security or any other abnormal situations at HIP which may require expeditious attention

Emergency Contact No's : Operations : +9411719915/ +94117199100

ISPS Office : +94477508165, +94113070312,

HIP Ext. 2135

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