

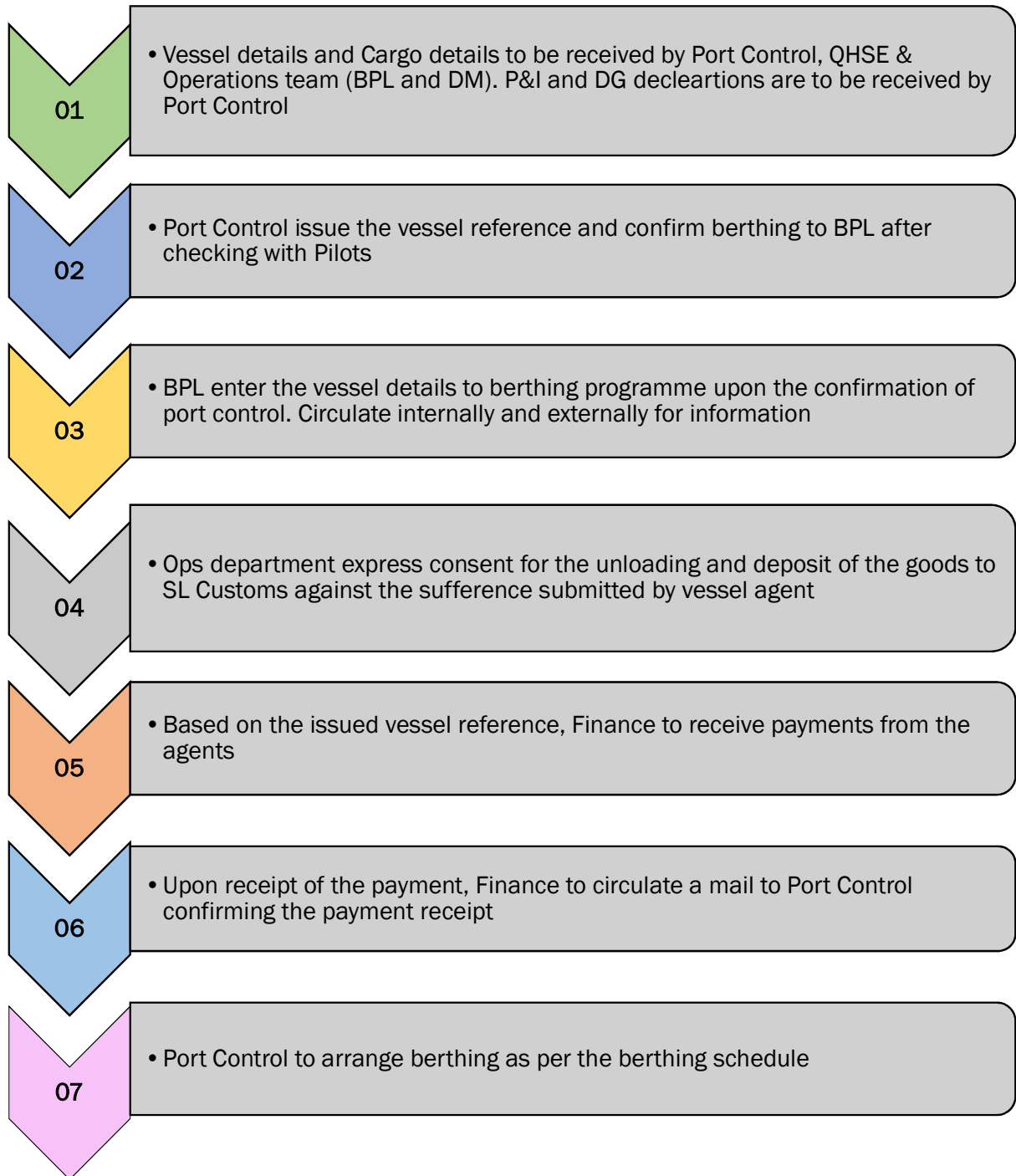
Standard Operating Procedure of Vessel Calls

With Effect from: 01st January 2020

Contents

Regular Cargo vessels (Liner or Casual)	2
OIL and Gas Vessels.....	5
Marine Services.....	8
Naval Vessels.....	10

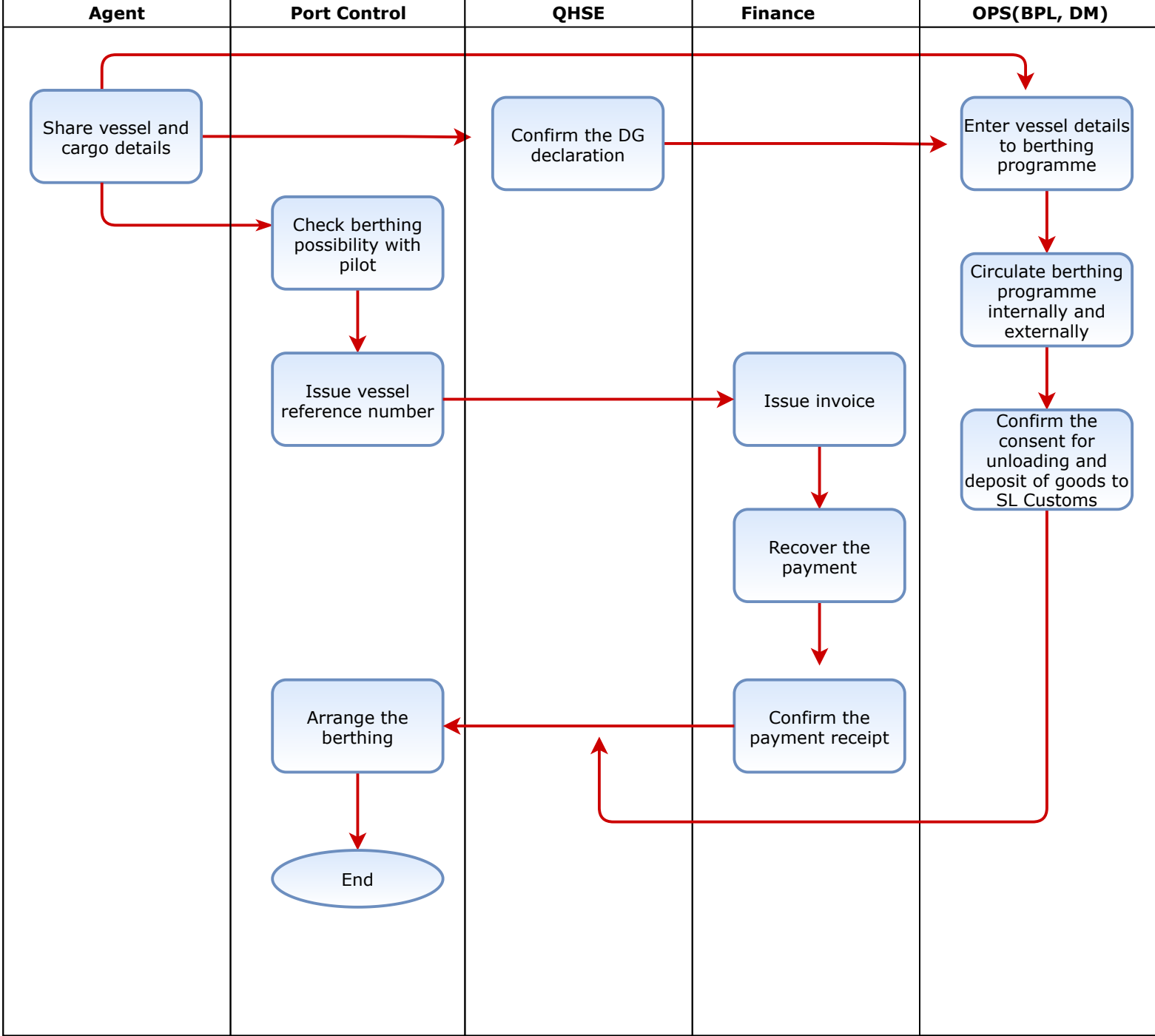
Regular Cargo vessels (Liner or Casual)



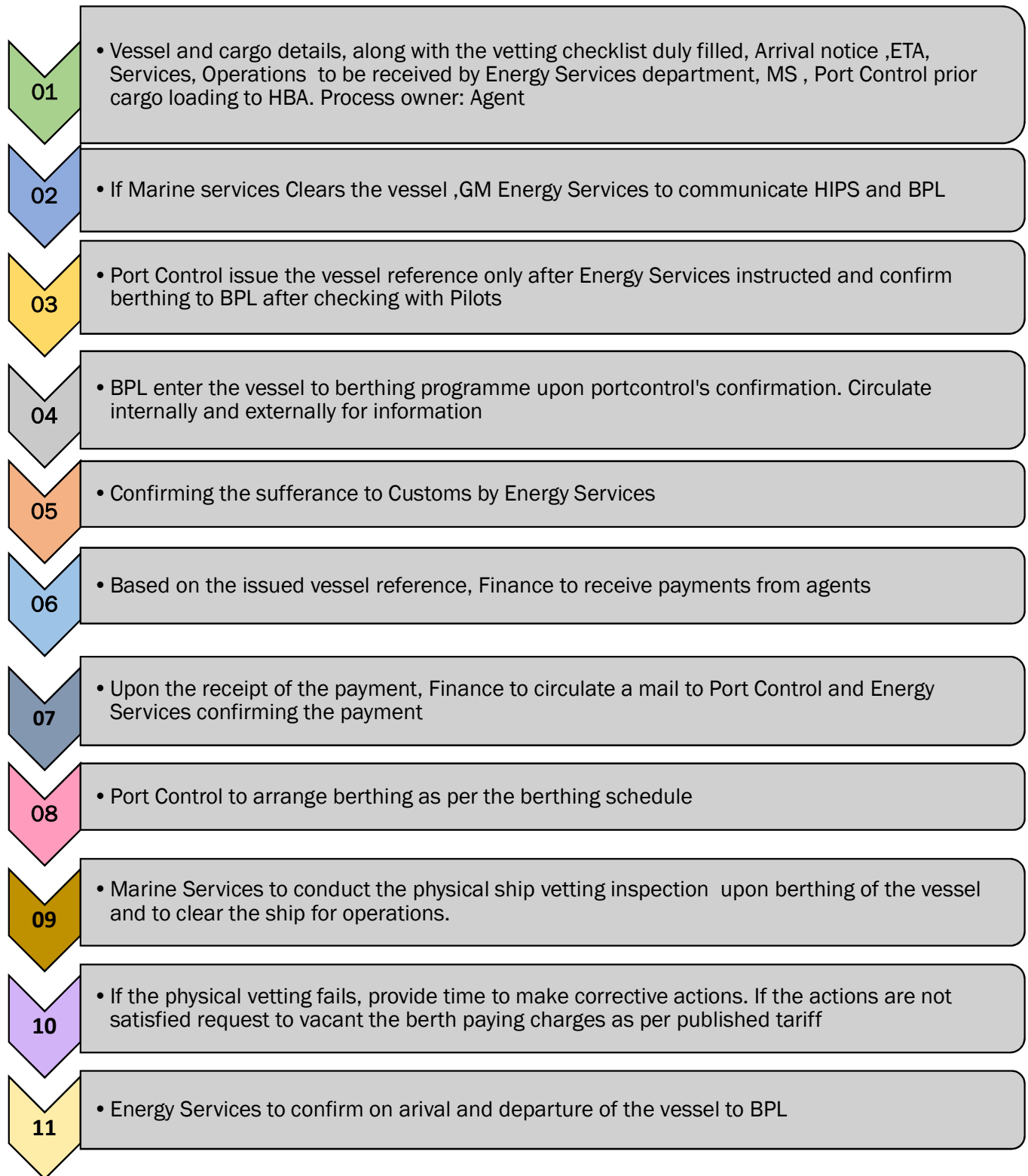
Liner Vessels:	Vessels come on schedule
Casual Vessels:	Ad hock arrivers

Documents to be submitted by agent	
Port Control	P&I DG Declaration Cargo Declaration
QHSE	Details of DG
Ops	Cargo Declaration Stowage Plan Vessel's Specs

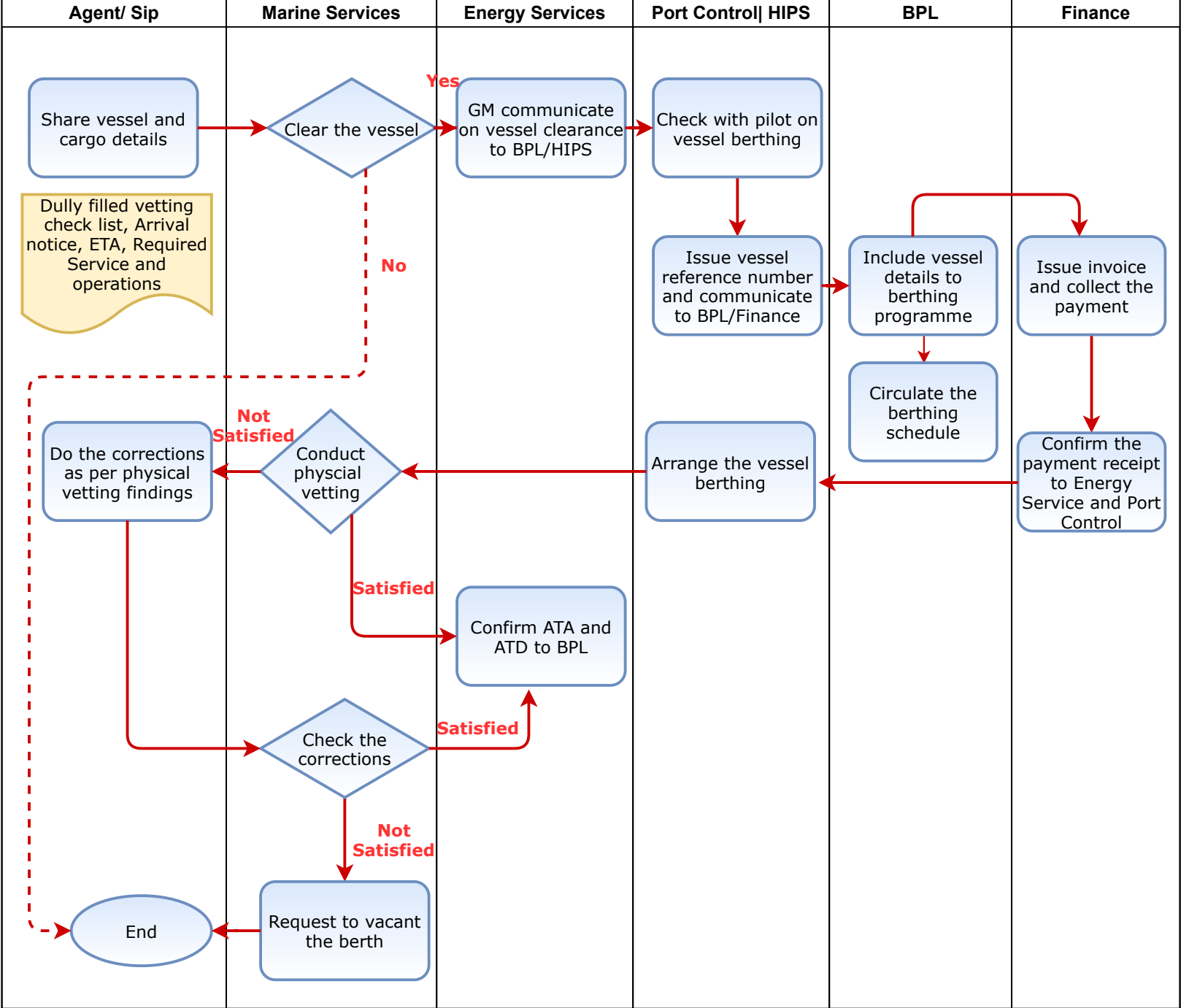
Regular Cargo vessels (Liner or Casual)



Oil and Gas Vessels



Oil & Gas Vessels

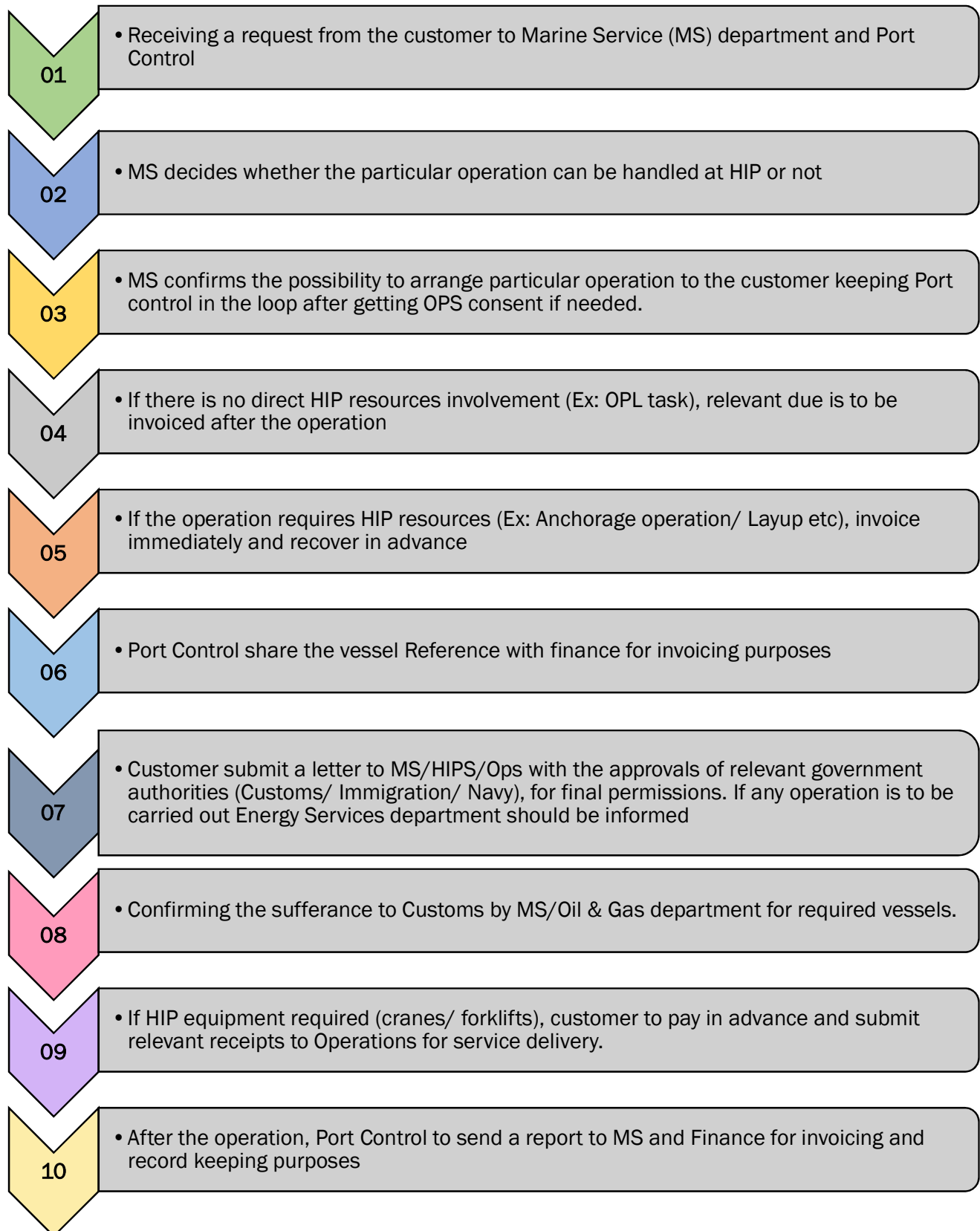


Any operations other than liner or casual cargo operations, Oil or Gas related operations are considered as Marine Services. Repair ships, laid up ships, casualty and breakdown ships shall fall under this category

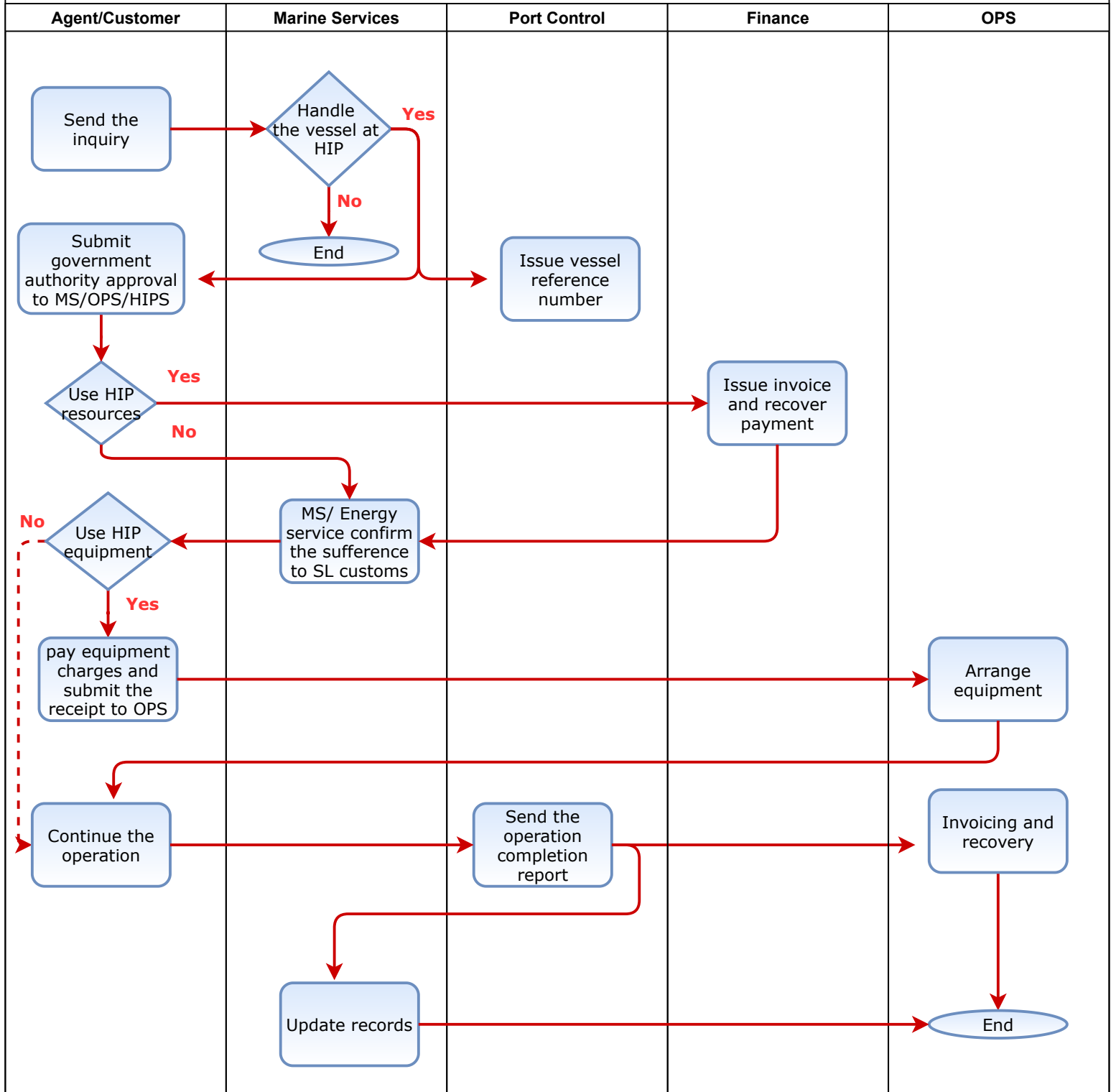
Inside the port and anchorage or OPL operations are under above category

If cargo:	come under Energy Services
If its bunkering:	Marine Services

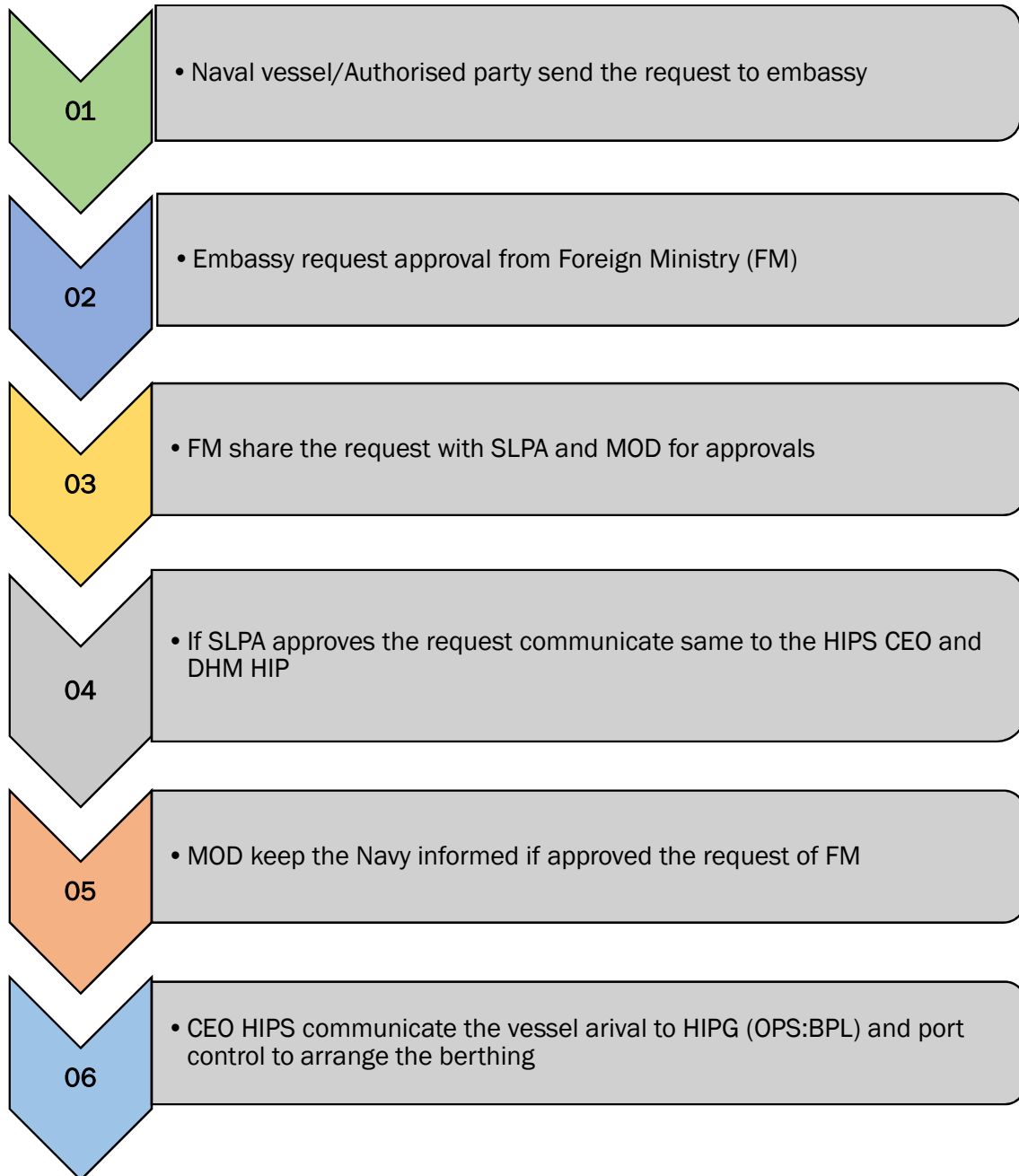
Marine Services

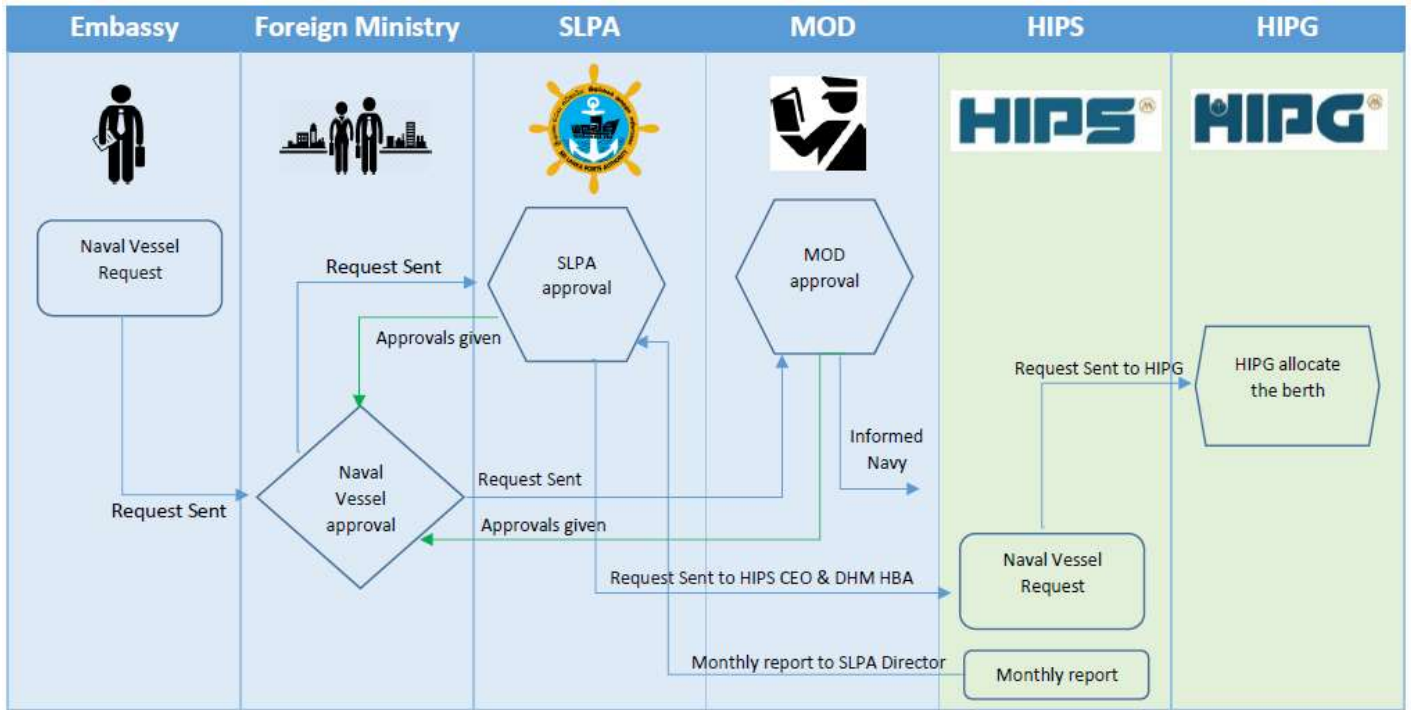


Marine Services



Naval Vessels





Embassy will request approval from Foreign Ministry (FM)

FM will inform SLPA and MOD

SLPA approval granted. SLPA inform HIPS CEO

MOD approval granted. MOD informed Navy

HIPS informed HIPG and port control

HIPG to allocate the berth accordingly.

-The End-