

- 1 Name of applicant :-
- 2 Whether citizen of Sri Lanka or not :-
- 3 Name of the company (as per BR) :-
- 4 Name of the directors, Proprietors or Partners :-
- 5 Whether the share capital is owned wholly or in part by Sri Lankans (with details) :-
- 6 Registration number of the company :-
- 7 Address where the principal office of the owner/partner are situated at present :-
- 8 Membership number of the Sri Lanka Ship Suppliers Association :-
- 9 Year for which license is required :-
- 10 Details shipping agent/ shipping line for which the applicant has been appointed as ship handler :-
- a) Name/s of agents :-
- b) Name of line of vessel :-
- c) Nature of work required to be done :-
- 11 If the applicant is already in possession of license for the preceding year, give the following particulars of such license :-
- a) Number of the license and the date of issue :-
- b) Agents for whom work was undertaken during that period and nature of work done :-
- 12 Contact details (Tel & Email) :-

I/We declare that all particulars furnished by me/us are true and accurate and that I/We am/are aware of the Quality, Health, Safety and Environment (QHSE) guidelines & other related formalities issued by the Hambantota International Port and hereby agree to strictly comply with them.

Date:-.....

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Signature of Applicant & the stamp

Issue : 01, Date: 31/01/2019

Revised Date : 15/11/2023

Office Use Only**❖ Recommended by QHSE Department:**

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Name: - Signature: -

Designation: - Date: -

❖ Approved by CEO- HIPS / GM - HIPS

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Signature: -

Date: -

Important:

Following documents should be forwarded along with the application for registration.

1. Membership of Sri Lanka Ship Suppliers Association/ CASA
2. Two agent letters for respective year
3. Experience Letters
4. SLPA registration certificate (optional)
5. Companies incorporated in Sri Lanka
 - i. Copy of business registration.
 - ii. Copy of all local authority licenses (MEPA, Ministry of Energy etc where applicable)
 - iii. Copy of list of Directors (Form 1 / Form 20/ Form 48) and list of shareholders (Form 15).
 - iv. Address of the registered office or of any changes therein (Form 13 / Form 36).
6. Companies incorporated outside Sri Lanka
 - i. Details (1) of the local representative/Agent (if any)
 - ii. The relevant incorporation documents.
 - iii. Company profile.