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|---|--|----------------------------|--|
|  | NO OBJECTION FOR DIVING OPERATION | QR/HSE/025 - L4 | |
| | | Work Permit No: | |

- ❖ Contractor`s name :
- ❖ ID card no. :
- ❖ Company name :
- ❖ Responsible person name and contact no. :
- ❖ Work commence date and time :
- ❖ Estimated work completion date and time:
- ❖ Location of work:
- ❖ Work Description:
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-
-

❖ **Acknowledgment:- (To be signed by Sub Contractor)**

I have read the guidelines as annex “A” in the permit carefully and understood the limitations of work. I under take to pass down this information to all those taking part in work and declare that the adhere to the guidelines.

Name: - Signature: - Date:

➤ **Notified by Ops. Dept.**

Name: - Signature: - Date: -

➤ **No objection by HSE Department**

Name: - Signature: - Date: -

Note:

- ❖ *To be filled by relevant Contractor*

Annexure “A”

Every contractor must strictly adhere to the guidelines.

1. Risk assessment or job safety analysis must be performed with appropriate control put in place, prior to work commencing.
2. Dive watch checklist to be maintained with proper communication system.
3. All equipment used for diving to be pre tested and should be sound condition for the task.
4. The Diving watch keeper should seek approval from the Port Control Office for divers to enter the water and to report when divers are clear of the water. He should keep 9in constant communication with the Port Control Office during the operation.
5. The Diving Supervisor is responsible when divers are to operate in the close proximity to a vessel's hull, to ensure that propellers will not be turned, main inlets and outlets are closed and the necessary precautions taken to prevent the vessel being started / moved.
6. Always should take necessary actions to protect the employees, stakeholders, customers and properties of HIPG/HIPS.
7. Do not harm the environment of the HIPG/HIPS premises.
8. If an emergency situation (Including an accident/near miss) occurred please inform the Port Control room, HSE Department and security section immediately.
9. It is required to obtain port entry pass prior to enter the port for every personnel and vehicles. It is required to obtain permission from Custom for any tools / equipment or goods bring inside the Port.
10. Explosive items or gadgets are strictly prohibited inside the work premises.
11. Every worker should wear standard personnel protective equipment and should be well aware about those items and their usage.
12. All employees must be well aware about the Fire Assembly Points and paths to the Fire Assembly Points.
13. Every contractor must strictly adhere to the driving limitations inside the Port and maximum speed should be 50 kmph.
14. All vehicles to be parked at the designated areas and all traffic rules to be adhered.
15. The person who performed Hot Work (Welding, Grinding, and Cutting etc.) should have a prior preparations and all the fire extinguishers must be align before the specific work. HIPS emergency response unit be informed prior to commence the works.
16. Working above 2m heights –Need to adhere working at height safety standards.
17. Taking photographs or video recordings inside the terminal is strictly prohibited.
18. All the garbage and waste should be disposed according to the standards. It should be separated as digest waste and non-digest waste and need to dispose designated bins placed at the designated locations.
19. You are not authorized to enter the ships or restricted areas unless permission granted by relevant authority.
20. Smoking, chewing betel and using alcohol inside the terminal is strictly prohibited. Designated smoking area to be used for smoking.
21. Prior Approval should needed for using the water or electricity from the Port.
22. Do not remove Fire Extinguishers kept for an emergency use from the relevant places.
23. Please contact following numbers in an emergency as appropriate.

| Name | Contact Number |
|-------------------------------------|-------------------------|
| Emergency Response Unit | 0472258855 |
| Manager HSE | 0764077801 |
| A/ Manager HSE | 0764077823 |
| Shift Engineer | 0764077771 |
| Duty officer at Port Control Office | 0764078051 / 0472277701 |
| Duty Manager | 0764077600 |
| Navy emergency | 0913781118 / 0113070312 |
| Security | 0472277810 |

24. This work permit is only allowed for day time operations only, If your work is extending(ongoing) after 7.00 pm you have to request a special approval for night work/continuation of work