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| **HIP General Application** | | | |
| Post applied for |  | | |
| 1. **Personal Information** | | | |
| 1. **Full Name** |  | | **Paste Photo**  **(Image Less than 1 MB)** |
| 1. **Title** |  | |
| 1. **Gender** |  | |
| 1. **Calling Name** |  | |
| 1. **Nationality** |  | |
| 1. **NIC Number** |  | |
| 1. **Passport Number** |  | |
| 1. **Permanent Address** |  | | |
| 1. **Present Residential Address** |  | | |
| 1. **Location** | District: | Electorate: | |
| 1. **Telephone** | Mobile: | Home : | |
| 1. **Email** |  | | |
| 1. **Date of Birth** | **DD /MM/YYYY** | **Age** |  |
| 1. **Marital Status** |  | | |

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| --- | --- | --- | --- | --- | --- |
| 1. **Education & Professional Qualifications** | | | | | |
| 1. **G.C.E. O/L Results** | | **Year:** | **School:** | | |
| **Subject** | | | | | **Results** |
| 1. | | | | |  |
| 2. | | | | |  |
| 3. | | | | |  |
| 4. | | | | |  |
| 5. | | | | |  |
| 6. | | | | |  |
| 7. | | | | |  |
| 8. | | | | |  |
| 9. | | | | |  |
| 10. | | | | |  |
| 1. **G.C.E. A/L Results** | | **Year:** | **School:** | | |
| **Subject** | | | | | **Results** |
| 1. | | | | |  |
| 2. | | | | |  |
| 3. | | | | |  |
| 4. | | | | |  |
| 5. | | | | |  |
| 1. **Degree / Diploma / Professional Qualifications** | | | | | |
| **Year** | **Institute/University** | | **Qualification** | | |
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|  |  | |  | | |
| 1. **Postgraduate Degree / Diploma** | | | | | |
| **Year** | **Association/Professional Body** | | **Qualification** | | |
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|  |  | |  | | |
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| 1. **Professional Memberships** | | | | | |
| **Association / Institute** | | | | **Membership Type** | |
| 1. | | | |  | |
| 2. | | | |  | |
| 3. | | | |  | |

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| --- | --- | --- | --- |
| 1. **Employment History / Experience (Most recent to be on top)** | | | |
| Organization | Position Held | Duration (Years) | |
| From | To |
|  |  |  |  |
|  |  |  |  |
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| 1. **Skills and competencies** | | |
| **General Skills** | High Moderate Low | High Moderate Low |
| 1.Communication |  | IT Literacy |
| 2.Decision-Making |  | Analytical Skill |
| 3.Commitment |  | Project Management |
| 4.Leadership |  |  |
| 5.Negotiation |  | **Language Skills** |
| 6.Teamwork |  | Sinhala (Writing/Speaking) |
| 7.Time Management |  | English (Writing/Speaking) |
| **8**. Other: |  | Other : |
|  |  | **Other** |

|  |  |  |
| --- | --- | --- |
| 1. **Details of the Non related referees** | | |
|  | Person- 01 | Person -02 |
| Name |  |  |
| Designation |  |  |
| Company |  |  |
| Contact Numbers |  |  |
| E-mail address |  |  |

I hereby declare that all statements made hereinabove are true, complete and correct and are not false or misleading.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the applicant** |  | | |
| **Signature** |  | **Date** |  |